

DAILY DIARY

Assistant to DD/I (Admin.)

MAR 4 1954

4-8 February 1954

1. Completed meetings with representatives of the DD/I Offices and the Budget Division to review the status of the DD/I allocation of funds based on obligation experience through December. After making provision for several internal adjustments between accounts, agreement was reached to release

25X1A1a [REDACTED] This represented an over-all decrease of 25X1A1a

25X1A1a [REDACTED]
Another survey will be conducted about 1 April 1954 at which time it will probably be possible to make additional funds available to the Agency Reserves.

25X1A9a

2. Attended a meeting called by [REDACTED] Inspector General's Office, together with representatives of DD/A and DD/P, to discuss proposed revision of the present issuances governing PRC policy and procedure. Additional meetings are planned to continue the development of a satisfactory draft regulation.

3. Met with representatives of OSI and ORR to discuss preparation of replies to the Inspector General's request for information relative to the use of consultants based on the last quarterly survey. A copy of the information on which the Inspector General's request was based was obtained from the Office of Personnel to assist the offices in identifying the utilization and payment data referred to by the IG.

25X1A9a

25X1A1d

25X1A1d Discussed with [REDACTED] OSI, his request [REDACTED]

to prepare a special report required by OSI. Because of the small amount involved, I urged that every effort be made to get the Department of State to pay the cost from their funds. If this is not possible, I advised him that a memo should be prepared to the Comptroller, through the DD/I, [REDACTED] to State.

25X1A1d

25X1A9a

5. Discussed with [REDACTED] Chief of Personnel Placement, my concern over the recent reshuffle of the assignment of placement officers in the DD/I area. It was agreed that in the future every effort would be made to minimize such shifts because of the loss in effectiveness of the recruitment program and the additional workload placed upon the offices in familiarizing the individual with the operations of the office.

25X1A9a

